HARVARD REFERENCING STYLE (ABRIDGED)

For full version, go to Library Website https://scilibrary.sunway.edu.my, click on Citation Guides under USEFUL LINKS.

To “cite” is to quote as an authority or to bring forward as support or evidence. In your research paper, it is important you acknowledge information sources that you used for your research. One of the most widely accepted styles in academic circles is the Harvard style, which is often known as the “author-date” system.

**Annual Reports (Printed)**

Corporate Author, Year, *Full title of annual report*, Publisher, Place of Publication.


In-text examples:

(Sunway Construction 2016)

As can be seen in Sunway Construction (2016) results...

**Annual Reports (Electronic)**

Corporate Author, Year, *Full title of annual report*, viewed date, URL


In-text examples:

(Woolworths Limited 2015)

As can be seen in Woolworths Limited (2015) results...

**Blogs (weblogs)**

Named owner of the Blog or Username — Surname, Initials Year of posting, 'Title of individual blog entry', *Blog site title*, Medium, Blog posting date, viewed date, URL


In-text examples:

(Batts 2007)

As can be seen in Batts (2007) results...

**Book (1 author)**


In-text examples:

(Oshima 2006)

Oshima (2006) commented that...
Book (2 to 3 authors)
Author’s Surname, Initials, Author’s Surname, Initials & Last Author’s Surname, Initials Year of Publication, Book title, Edition, Publisher, Place of Publication.

In-text examples:
(Herrera, Perez & Escamilla 2009)
As stated by Herrera, Perez and Escamilla (2009)....

Book (4 or more authors)
List all authors’ names as follows Authors Surname, Initials, Author’s Surname, Initials & Last Author’s Surname, Initials Year of Publication, Book title, Edition, Publisher, Place of Publication.

In-text examples:
(Gilbert et al. 2009)
As concluded by Gilbert et al. (2009)....

Book (Editor/s)
Editors’ Surnames, (ed.) or (eds.) Year of Publication, Book title, Edition, Publisher, Place of Publication.

In-text examples:
(Stickle ed. 2012)
Stickle (ed. 2012)....

(Anderson & Kuhnheims eds. 2003)
Anderson and Kuhnheims (eds. 2003)....

Book (Electronic)/E-book from Library Database

In-text example:
(Dent 2008)
As identified by Dent (2008)....

Book (Electronic)/E-book publicly accessible via the Internet

In-text example:
(Page & Connell 2006)
Page and Connell (2006) refer to...

Conference Paper (Published and from database)
Author Surname, Initials Year of Publication, ‘Title of paper, in Editor (if applicable), Title of published proceeding which may include place held and date(s), page numbers, viewed date, Name of database service or provider, Name of database
In-text example:
(Fan, Gordon & Pathak 2000)
Fan, Gordon and Phatak (2000) argued that...

Conference Paper (Unpublished in print)
Author Surname, Initials Year of Publication, 'Title of paper, [paper presented to the] Name of conference, dates of conference, place held.


In-text example:
(Chang, Yoo & Kwak 2004)
Chang, Yoo and Kwak (2004) argued that....

Encyclopedia entry (with named author) (print)
Author's Surname, Initials Year of Publication, 'Title of entry or article', in Author or Editor of Publication -- Initials Surname with (ed.) or (eds.), Title of Encyclopedia, Series title and/or volume -- if available, Edition -- if not the first, Publisher, Place of Publication, page number.


In-text example:
(Ayman 2004)
Ayman (2004) stated that...

Encyclopedia entry (without author) (print)
No entry in the reference list is required if the publication is well known.

In-text example:
The relationship between nutrition and health is summarized succinctly in The Chambers encyclopedia (2001, p. 494-540)

Film, DVD, Video
Title of program Year of distribution, type of recording i.e. videorecording, television program, motion picture, DVD and etc., Producer, Place of publication.

The music man 2009, Motion picture, Warner Home Video, Pyrmont, NSW.

In-text example:
(The music man 2009)

Interview (recorded)
Name of interviewees -- Surname, Initials Year of interview, Interviewed by Name of Interviewer and Date, Place of interview. [Recording in possession of author]


In-text example:
(Hatton 2008)
....as noted by Hatton (2008)

Journal article (printed journal article)
Author Surname, Initials Year of Publication, 'Title of article', Title of Journal (capitalize each unique word), Volume number, issue number, page numbers.


In-text example:
(Laing & Frost 2010)
It is suggested by Laing and Frost (2010)...

Journal article in online database
Author Surname, Initials Year of Publication, 'Title of article', Title of Journal (capitalize each unique word), Volume number, issue number, page numbers, (online Name of database).